



EXTRAORDINARY

प्राधिकार से प्रकाशित

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No. 370, Port Blair, Tuesday, November 9, 2010

**ANDAMAN AND NICOBAR ADMINISTRATION
(DEPARTMENT OF ENVIRONMENT & FORESTS)**

NOTIFICATION

Port Blair, dated the 9th November, 2010

No. 353/2010/F.No. 14(E)/15(D)/948.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Govt. of India, Ministry of Home Affairs, Notification No. 14-3/60-ANL dated 11th April, 1960, and in supersession of all previous Notifications issued to this effect, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to Group 'C' post of **Ward Attendant** in the Department of Environment & Forests, Andaman and Nicobar Administration, namely:-

1. Short title and commencement:-

- i) These Rules may be called the “**Andaman and Nicobar Administration Group 'C' (Regular Establishment) post of Ward Attendant in the Department of Environment and Forests) Recruitment Rules, 2010**”.
- ii) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and scale of pay:-

The number of said posts, their classification and scale of pay attached thereto, shall be as specified in paras 2 to 4 of the Schedule to these Rules.

3. Method of recruitment, age limit and qualifications etc.:-

The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in paras 5 to 15 of the Schedule aforesaid.

4. Disqualification:-

No person —

- (a) Who has entered into or contracted a marriage with a person, having a spouse living, or
 - (b) Who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said posts:

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for so doing, exempt any persons from the operation of this rule.

5. Powers to relax:-

Where the Hon'ble Lt. Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, he may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

BHOPINDER SINGH
Lieutenant Governor,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-
(S.S. Choudhury)
Principal Secretary (Environment & Forests),
Andaman and Nicobar Administration.

SCHEDULE

1.	Name of post	Ward Attendant
2.	No. of posts	01 (One)* (2010) *Subject to variation dependent on workload
3.	Classification	General Central Services Group 'C', Non-Gazetted, Non-Ministerial
4.	Pay Band and Grade Pay/ Pay Scale	PB-1 Rs. 5200-20200 + G.P. Rs. 1800
5.	Whether selection post or non-selection post	Not applicable
6.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	Not applicable
7.	Age limit for direct recruits	18-33 years for male 18-38 years for female (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt. from time to time) Note : The crucial date for determining the age limit shall be the closing date for receipt of names from Employment Exchange/applications from candidates
8.	Educational and other qualifications required for direct recruits	Essential : 1. Secondary School Examination (Xth Std.) pass from a recognized Board/University 2. Should qualify the trade test Desirable : Ability to read and write Hindi
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the vacancies to be filled by various methods	By direct recruitment

12.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for considering cases of confirmation) consisting of :</u> 1. Chief Conservator of Forests (CRZ&FC) - Chairman 2. Conservator of Forests (HQ) - Member 3. Executive Engineer (APWD) - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	Attached as Annexure to the Schedule

Para No. 15 – Annexure to the Schedule

The following are the duties to be performed by a Ward Attendant :-

To assist the Doctors/Pharmacist in their day-to-day activities. Upkeep and maintenance of dispensary, patient beds, cloths besides sanitation. To attend the work of “dressing” as and when required, identification of medicines, emergency procedures etc. Attend fire safety measures/first aid/ disaster management etc. He should also do any other works which may be assigned to him by superiors from time to time.